

SIGNAL HILL HOMES ASSOCIATION
P.O. BOX 2457, SPRINGFIELD, VIRGINIA 22152
MINUTES OF SHHA BOARD OF DIRECTORS' MEETING

The January 2011 SHHA Board Meeting was held on January 20 in the Braddock District Hall

BOARD MEMBERS & COMMITTEE CHAIRS

Pete Seigman	-	President	Bob Hicks	-	AT-Large
Linda Wirth	-	Secretary	Ed Rahme	-	VP
Kevin Martin	-	Treasurer			

DRAFT

HOMEOWNERS PRESENT

H. Kurt & Rocio Duty and Ray Antosh

JANUARY 2010 BOARD MEETING

I. CALL TO ORDER OF BOARD MEETING – Pete called the Meeting to order at 7:32.

II. APPROVAL OF MINUTES – The November 2010 minutes have been approved and posted. The December minutes of the Annual Meeting will be approved at the next Annual Meeting.

III. OPEN FORUM FOR HOMEOWNERS – Kurt and Rocio Duty requested approval for new windows. They gave the Board a brochure and with a picture of the window frame color. The Board was concerned because the color did not seem dark enough for The Oaks. Kurt will try and get a sample for the Board to see.

IV. HGA PROPERTY MANAGEMENT REPORT – Nothing unusual to report.

V. TREASURER'S REPORT – Kevin reported that the annual dues invoices have been sent out.

VI. COMMITTEE REPORTS

A. ACC – Chair vacant; Pete reported on two approvals.

1. 9116 Lyon Park Ct – Enclosing the existing screen porch was approved electronically after the Board had reviewed the ACC application.

2. 9126 Home Guard Dr – Roof shingles the color of burnt sienna were approved electronically after one of the Board members inspected the sample color and reported favorably to the Board.

B. WELCOMING – No report

C. NEIGHBORHOOD WATCH - Vacant

D. GROUNDS – No report

E. WEBMASTER – No report

F. BRADDOCK DISTRICT REPRESENTATIVE – Vacant; Board is trying to find a replacement,

G. YAHOO GROUP - Pete asked if the Board thought an email on the Hot Lanes project should be distributed via Yahoo Group. The Board said yes.

H. VOICE MAIL – No messages

VII. OLD BUSINESS

A. INSPECTIONS & VIOLATIONS – Kevin reported that there are 74 outstanding violations and Hearings are scheduled for Feb. 4 & Feb. 10. So far the Board has cleared 109 violations. The new procedure, initiated and done by Kevin, with scripted letters has really streamlined the process. 10 re-inspections are due on Jan. 31st.

The Board discussed the consequences and procedure to be followed when a re-inspection results in a new and different violation. This is treated as a new violation and generates another letter. Kevin is going to put this re-inspection/new violation procedure on the website. Inspections are done quarterly but can be initiated at any time in response to a homeowner complaint or notice of a violation by a Board member.

The business at 9016 Lake Braddock was discussed. The Board has done all in its power; at this point the neighbor should apply to the County.

VIII. NEW BUSINESS

A. OFFICERS – The Board unanimously voted the following members to the following positions for 2011: President – Bob Hicks, VP – Kevin Martin, Treasurer – Ed Rahme, Secretary – Linda Wirth, and At-Large – Pete Seigman.

B. 9115 Home Guard Dr. – Outdoor construction has been observed at this home without an ACC request. Since Anita has not been able to reach the homeowner by phone, the Board voted to have her mail a certified letter to this address requesting an ACC request form for the work being done.

C. Stolen signs – Signs advertising a sale in the neighborhood were stolen.

D. HOT Lanes construction is 55% done.

IX ADJOURNMENT – Meeting was adjourned at 8:15.

X. DATES FOR UPCOMING MEETINGS

Feb. 17, Mar. 24, Apr. 27 (this is a change from the 28th), May 19 & June 16.

EXECUTIVE SESSIONS

On Jan. 19 and after the Jan. 20 meeting the Board met in Executive session to decide on which Board members would fill each office and to work on new procedures which will be reported on when they are in place.