

**SIGNAL HILL HOMES ASSOCIATION
P.O. BOX 2457, SPRINGFIELD, VIRGINIA 22152**

MINUTES OF SHHA BOARD OF DIRECTORS' MEETING

The November 2010 SHHA Board Meeting was held on November 10, in the Braddock District Hall

BOARD MEMBERS & COMMITTEE CHAIRS

Pete Seigman	-	President	Kevin Martin	-	Treasurer
Ed Rahme	-	VP	Carol Cannava	-	Welcoming
Linda Wirth	-	Secretary	Ray Antosh	-	Nom. Com.

HOMEOWNERS PRESENT

Ray Antosh, Soheil Razavi.

NOVEMBER 2010 BOARD MEETING

- I. CALL TO ORDER OF BOARD MEETING** – Pete called the Meeting to order at 7:32.
- II. APPROVAL OF MINUTES** – The October minutes were approved electronically and have been posted.
- III. OPEN FORUM FOR HOMEOWNERS** – No requests to speak
- IV. HGA PROPERTY MANAGEMENT REPORT** – Majority of report was violation letters from last month and some thank you letters to homeowners who had fixed their violations.
- V. TREASURER'S REPORT** - Kevin reported that SHHA has spent 67.2% of the budget as of October 31. The proposed budget for 2011 was included in the annual meeting letter.
- VI. COMMITTEE REPORTS**
 - A. ACC** – Marc has resigned. This situation will be addressed in an Executive Session after the meeting.
 - B. WELCOMING** – Carol has not gotten any new homeowner names and addresses from Anita. She believes that new renters should get an abbreviated packet and the Board agreed. Carol wants to distribute a flyer to all homeowners outlining several points about upkeep. After some discussion the Board agreed on a spring flyer that Carol will write. It will be mailed along with Marc's ACC document in February.
 - C. GROUNDS** – Glen had emailed that he had nothing new to report. Kevin asked if Glen had inspected the fallen tree situation in the Commons behind 8907 Lake Braddock. Linda will email Glen about this. A rash of water main breaks in yards in the oldest homes in The Oaks was discussed. This information should be disseminated to our homeowners.

- D. WEBMASTER/NEWSLETTER – Kevin reported that everything on the website is up-to-date.
- E. BDR – No report
- F. Nominating Committee – Ray may have one nominee. The committee has not had any formal meetings.
- G. YAHOO GROUP/VOICE MESSAGES – No new email or voice mail.

VII. OLD BUSINESS

- A. DIRECTORY – Directories have been mailed but not everyone got one and not everyone is listed.
- B. INSPECTIONS – Kevin reported that all of re-inspections are up to date. Next inspections are due by Nov. 22. Kevin recommends Feb, May, Aug, and Nov. for full inspections. Kevin reported on 10 addresses in the inspection process
 1. 9016 Lake Braddock – Painting business still operating. Need to check with Anita on legal process.
 2. 5636 Ft. Corloran – Privacy fence approved.
 3. 8929 Lake Braddock – Boat problem; 30 days before next letter.
 4. 8907 Lake Braddock – Letter has been sent with 30 day deadline.
 5. 8910 Lake Braddock – Issue resolved and fines dropped; thank you letter needs to be sent.
 6. 5623 Pt. Roundtop – Shutters have been repaired and painted. However garage door trim needs repair and paint. Letter needs to be sent thanking them for fixing shutters. Letter should also ask them to repair and paint the garage door trim. This letter will be the start of a new violation process
 7. 5603 Ft. Corloran – Old fence has been removed. New fence started without ACC request. Letter needs to be sent thanking them for compliance and asking for ACC form for new fence.
 8. 9108 Parliament – Yard maintenance has been done. Anita sent a letter asking for a more reasonable date than Memorial Day for other repair and also for more detailed explanation of circumstances
 9. 9108 Home Guard – Door and fence OK per Kevin’s letter.
 10. 9024 Parliament – Chimney cover missing and trash cans visible from street. This is a first violation.
- C. 5 ton trash truck on Mt Lookout Ct. – Truck is gone.
- D. Nominating Committee – Reported under Committee reports
- E. Annual meeting letter – Letter received by homeowners on Nov. 9.

VIII. NEW BUSINESS

- A. Meeting dates for FY 2011 – Posted at end of minutes
- B. 8927 Bald Hill Pl – Kevin drafted a response.
- C. 9108 Home Guard – Kevin drafted a response.

IX. ADJOURNMENT – Meeting was adjourned at 8:30.**X. DATES FOR UPCOMING MEETINGS** – When possible meetings are scheduled for the 3rd Thursday of the month.

Annual meeting Dec. 9
Jan. 20
Feb. 17
March 24
April 28
May 19
June 16