

SIGNAL HILL HOMES ASSOCIATION  
P.O. BOX 2457, SPRINGFIELD, VIRGINIA 22152  
MINUTES OF SHHA BOARD OF DIRECTORS' MEETING  
The May 2010 SHHA Board Meeting was held on May 13 in the Braddock District Hall  
BOARD MEMBERS & COMMITTEE CHAIRS

Pete Seigman	-	President	Bob Hicks	-	At-Large
Linda Wirth	-	Secretary	Kevin Martin	-	Treasurer

MAY 2010 BOARD MEETING

I. CALL TO ORDER OF BOARD MEETING – Pete called the Meeting to order at 7:30.

II. APPROVAL OF MINUTES – The April minutes have been revised and posted. The March minutes have been revised and were sent for posting today.

III. OPEN FORUM FOR HOMEOWNERS – None were present.

IV. HGA PROPERTY MANAGEMENT REPORT – Because of the unusual date of the meeting it was emailed too late. Board members will access it at home after the meeting. Pete accessed it over his PDA at the meeting and went over the highlights.

A. Finances – SHHA operated at a loss of \$1,293.62 in April. Dues in arrears total \$7,348.08. 2<sup>nd</sup> notices have been mailed.

B. Letters

1. 9001 Ft. Craig – Homeowner responded to a letter concerning the missed deadline for painting the white windows by asking for an extension to June 30 because of contractor problems. This matter discussed under Old Business.

3. 8907 Lake Braddock - letter sent requesting clarity on where the 3 paint samples were going to be used on the house.

V. TREASURER'S REPORT – Kevin has met with Ed and is up to speed on financials. So far this year, we have collected \$37,892 of our projected budget \$49,700 (76.2%). Out expenditures look good, having spent \$11,617 year-to-date (25.4% of annual) with 33% of the year passed. We continue to work through the notice / lien process to collect outstanding assessments. Our biggest "watch item" is tree removal, where we have spent \$5500 this year against a budget of \$1000.

VI. COMMITTEE REPORTS

A. ACC – Marc Bickoff

1. 9125 Lake Braddock – Front walkway and concrete slab approved.

2. 9013 Ft. Craig – Request approved at last meeting as Kevin brought plat and width of boards in fence the that the Homeowner had provided.

3. Marc is still working on his draft of a Standard checklist for specific types of requests (i. e. fences, roofs, and decks)

B. WELCOMING – No report

C. NEIGHBORHOOD WATCH - Vacant

D. GROUNDS – No report.

E. WEBMASTER – Website is up-to-date. Kevin will add the March minutes that Linda emailed him today. Kevin phoned our hosting service about Marc's access problem. The problem was checked at that end and everything was working. It was decided that it was a problem with Marc's computer setup, probably a firewall issue.

F. BDC – Pete received an email about the last meeting and found nothing of significance to report. Bob will check on email from a previous meeting that had decision on grass cutting along roads. State was going to be asked to do it.

G. YAHOO GROUP & SHHA VOICE MAIL - No activity on voice mail

VII. OLD BUSINESS

A. Directory – After much discussion the Board was evenly divided on the issue of printing a new directory or making it available to homeowners over the website. The issue was tabled until the next meeting when Ed will have the deciding vote.

B. Burke Historical Society – Ed's email said the April 25<sup>th</sup> meeting was nice and that another one was planned for May 23 but he could not make it. The Society was very appreciative of the information on our website.

C. 9001 Ft. Craig – After much discussion and reviewing the history of this request it was decided to have Anita send a letter stating that in view of the multiple extensions already granted that any further extension is unreasonable and the deadline for finishing the painting would be May 31, 2010. Fines would start on June 1, 2010 if painting is not done by May 31, 2010.

D. 9010 Home Guard – Debris still in side yard so the Board decided to have Anita send a letter stating that after the fining process ended a lien would be placed on the home unless the debris is cleared and the fine paid.

E. 9016 Lake Braddock – Linda monitored the situation for two mornings and did not find any violation as reported. The Board will ask Anita to send a letter stating that the situation has been monitored but no violation found and asking for specific time of the multiple vehicles as reported in the complaint. The tree situation is outside the Board's purview. The homeowner should ask the other homeowner to cut the branch leaning over her property or do it herself.

F. 9013 Parliament – A neighbor complained about a bad situation with neglected leaves piling up and encroaching on his property. Ed wrote up this home in his inspection and a letter will be sent by Anita.

G. Inspections – Bob will resend his list of violations to Anita in an older Word format so she can make up the master spreadsheet and send it to the Board. Re-inspections by Board members should be done on May 22 and reported on at the June meeting.

#### VIII NEW BUSINESS

A. West Springfield Citizen's Advisory Committee – Pete read a letter he received describing this group. It functions as a liaison between the communities and the police in our area. By attending monthly meetings and alerting the police to local situations the Committee and the police keep each other informed about issues and crime in our community. The meetings take place the first Tuesday of every month except for July and August. Anyone can attend the meetings. The Board decided to disseminate this information via Yahoo Group and by a posting on the website.

B. 9111 Parliament Dr. – The Board decided to ask Anita to send a letter to this homeowner stating that rats are a public health issue and she should contact the Public Health Dept. of Fairfax County. Based on previous experience the Board knows that this dept. will respond quickly and deal with any issue with rats.

C. Fence problems on Rolling Road – Pete noticed graffiti on the fence along Rolling Road. After checking the map the graffiti seems to be on a Woodhirst section of the fence. Pete will ask Anita to contact the Woodhirst HOA and report the graffiti. There is also a section down which might be the responsibility of 5595 Blake House Ct. Linda will check on this as it is in her area.

D. 9012 Parliament – Pete noticed house painting here that might be a violation. He will check again and Kevin will check his email.

E. Unmowed grass on Woodhirst commons – A homeowner whose property backs up to this area complained about unmowed grass. Since the property belongs to Woodhirst the Board has no authority in this matter. However the Board will ask Anita to send this homeowner the contact information for Woodhirst's HOA.

F. Bob will contact John Cook concerning multiple complaints of crime in our area.

IX. ADJOURNMENT – Meeting was adjourned at 8:45.

X. DATES FOR UPCOMING MEETINGS – When possible meetings are scheduled for the 3<sup>rd</sup> Thursday of the month.

June 17

July 15

August 18

Sept. 30 (Sept. 9 is only other Thursday option; 16 & 23 already reserved.)

October 14

Nov. 11 (Nov. 18 taken and the 25 is Thanksgiving.)

Annual meeting Dec. 9 (This is a Thursday as Tuesday night already reserved)