

SIGNAL HILL HOMES ASSOCIATION
P.O. BOX 2457
SPRINGFIELD, VIRGINIA 22152

BOARD MEMBERS & COMMITTEE CHAIRS

Bob Hicks	-	President	Linda Wirth	-	Secretary
Ed Rahme	-	VP	Brian O'Malie	-	Treasurer
Pete Seigman	-	At-Large	Anita Amini	-	HOA
Marc Bickof	-	ACC			

FEBRUARY 2009 BOARD MEETING MINUTES

(held on February 18 at Kings Park Library Meeting Room)

I. CALL TO ORDER OF BOARD MEETING – Bob called the Meeting to order at 7:30.

II. APPROVAL OF MINUTES – The January minutes have been electronically approved and posted.

III. OPEN FORUM FOR HOMEOWNERS – No requests.

IV. HGA PROPERTY MANAGEMENT REPORT – No new items for Anita to report. The Board decided to discuss several outstanding items under Old Business.

A. Monthly report to the Board – Bob requested a spreadsheet of all open problems in each month's report. Anita will do so.

V. TREASURER'S REPORT – Brian complimented Anita on the completeness of the monthly report

A. BOA – Brian needs to be added to the signature card for SHHA's account at BOA. Anita will send him an official letter requesting this and Brian and Ed will go to the bank together to do so. Ed will keep his status on the signature card. Jim Hartzel will be removed.

B. Monthly report – Brian would like it one week before the meeting. Anita cannot send all the financial information until SHHA's statement from BOA has been received and the figures have been reconciled. Bob then requested receipt of the monthly report via email. Linda, Pete, Brian, and Ed echoed this request. Anita will email the report with attachments. The report will be one attachment. The financials will be another attachment. And each letter will be a separate attachment. This is a tentative arrangement and any problems that arise will be worked out.

C. Budget - Profit of \$14,334.29 for February. No expenses for this month. Brian went over the financial figures.

D. Assessments – 26 still outstanding but Feb. 29th is deadline for receipt.

E. 8905 Lake Braddock – SHHA has received \$100.00 from the bank and will receive an additional \$78 next month. As the Board had previously agreed that SHHA had no chance of obtaining any of the fines this matter is closed.

VI. COMMITTEE REPORTS

A. ACC - No new requests reported by Marc.

B. Welcoming Committee - Carol has been sick.

C. Grounds - No news

D. Webmaster - Vinnie of VinTech Systems will address the Board later.

E. BDC - No report

VII. OLD BUSINESS

A. Outstanding actions

1. 9118 Blue Jug Landing – Shutters have been repainted. Light on pole in yard has been removed as it is no longer working. Board decided to give homeowners, who have been very responsive, a year to remove the dead tree.

2. 5256 Signal Hill Dr. – Linda could only see a few bicycles from the street. Parking on the street is outside the Board's jurisdiction. Matter is closed & March hearing cancelled. Police can be called about parked cars presenting

a hazard.

3. 9010 Home Guard – No response to letter that was sent. Marc said homeowner told him that the matter was settled. Hearing scheduled for March. The form that needs to be filled out and returned will be sent with the hearing letter.

4. 9127 Home Guard – Dead tree has been removed.

5. 5628 Fort Corloran – Bob and Anita say lawn is OK.

6. 9109 Lyon Park Court – Hearing scheduled for March.

7. 5409 Point Longstreet – Request received and approved.

8. 9113 Fisher Court – Incorrect address. Anita will check on 9112, which is the correct address.

9. Fences down along Rolling Rd. – As far as Linda can ascertain they are all on Woodhirst properties. She has emailed the President of the Woodhirst HOA with background on the responsibility for maintaining these fences.

B. Steve Titunik presentation – Arrangements have been made and agreed to for Mr. Titunik's presentation.

VIII. NEW BUSINESS

A. Website – Vinnie Melo of VinTech Systems gave a brief explanation of how SHHA's website will be constructed and hosted on VinTech Systems' website. CMS (Content Management System) will be used. This is Open Source software. No programming is needed with CMS. This is a turnkey program. Vinnie listed several functions such as private messaging system, picture management, etc. that make this website a valuable tool for SHHA. Vinnie will set up SHHA's website, input the data and give a tutorial to Brian. He agreed that Kevin could participate in the training as Kevin will be Brian's backup for website. The total cost, with a \$100.00 discount, is \$685. Cost for hosting is \$175 a year. The Board voted unanimously to approve the contract and it was given to Anita. She will cut a check and provide copies of the contract

B. 5628 Point Roundtop – Bob reported a boat in driveway and trailed parked alongside. Anita will check on this.

C. Newsletter – Bob and Linda need to write their articles and email to the rest of the Board.

D. Yahoo Group – Pete is adding 50 emails a week. A lot of emails are invalid. Everyone agreed that this is a valuable service which will continue separate from the new website.

E. Burke Lake Road clean-up – Bob will see if enough people volunteer.

IX. ADJOURNMENT – Meeting was adjourned at 8:32.

X. DATES FOR UPCOMING MEETINGS –

Scheduling of meetings has changed. When scheduling of the room allows, all meetings, except for Annual Meeting, will be on Thursdays in 2009. This change is effective with the June meeting.

March 18, 2009

April 15, 2009

May 20, 2009

June 18, 2009 [New date]

July 16, 2009 [New date]

Aug. 20, 2009 [New date]

Sept. 17, 2009 [New date]

Oct. 22, 2009 [New date]

Nov. 19, 2009 [New date]

Dec. 2, 2009 (Annual meeting)