

SIGNAL HILL HOMES ASSOCIATION
P.O. BOX 2457
SPRINGFIELD, VIRGINIA 22152

BOARD OF DIRECTORS & COMMITTEE CHAIRS

Pete Seigman	-	President	Linda Wirth	-	Secretary
Ed Rahme	-	Treasurer	Brian O'Malie	-	At-Large
Bob Hicks	-	VP	Kevin Martin	-	At-Large

MINUTES OF SHHA BOARD OF DIRECTORS' MEETING

JANUARY 2009 BOARD MEETING

(held on January 21 at the Kings Park Library Meeting Room)

- I. CALL TO ORDER OF BOARD MEETING – Pete called the Meeting to order at 7:30.
- II. APPROVAL OF MINUTES – The November minutes have been electronically approved and posted.
- III. OPEN FORUM FOR HOMEOWNERS – No requests.
- IV. HGA PROPERTY MANAGEMENT REPORT – Anita responded to questions about letters and some items under Old Business were discussed while she was still present.
- A. Letters
1. 9118 Blue Jug Landing – New garage lights don't match light on pole in yard. CCRs state that all exterior outside lights should match. Pete suggested that an approval for change form be sent with letters where there is a possibility of change or that compliance is not possible, i. e. this style of light may no longer be sold. Anita said these owners are working with her to bring their property into compliance. They have repainted the shutters in response to an earlier letter. The Board members will look at the shutters before the next meeting. Also Kevin will give Anita the name of a tree company that could remove the dead tree on the property for a reasonable amount.
 2. 5256 Signal Hill Dr. – Pete reiterated a previous policy decision by Ed concerning the CCR violation process. If three letters concerning the same type of violation have already been sent then a Hearing can be called without sending three more letters and waiting 3 more months. The Hearing is a continuation of the process that had already been started with the previous letters.
- B. Old Business
1. 9010 Home Guard – No response although their deadline to finish (which they had agreed to) expired the end of December. Anita will send a letter asking for the status of their remodeling, a plan of the project, and a plan for the removal of all debris.
 2. 9127 Home Guard – Status of dead tree removal questioned. Pete will check on this.
 3. 5628 Fort Corloran – Anita will check on condition of lawn as much as is possible in winter time.
 4. 9109 Lyon Park Court – Anita will send a letter explaining that the petition has failed. Since her Hearing for running a business in her home was held in abeyance until the results of the petition, the Hearing will now take place before the March meeting. Before sending the letter, Anita will check with the original complainants to make sure the behavior is still going on.
 5. 5409 Point Longstreet – Anita will check with them as the November minutes stated that a request for change was needed.
 6. 9113 Fisher Court – Empty for some time the interior has been half ripped up. Also lumber is falling of the back of the house. Anita will check on this.
- V. TREASURER'S REPORT – Ed Rahme

- A. Budget - Approximately \$12,000.00 was added to SHHA's Reserves in 2008 as a result of the increase in dues along with our continued attention to what we spend.
- B. Assessments – 14 delinquencies for 2008, 4 of them are multi-year. So far about \$6,000.00 has been received for 2009 dues. Part of this was \$200 for a multi-year delinquency.
- C. 8905 Lake Braddock – House has gone through foreclosure; SHHA will receive \$178.
- D. Audit – Dec. 2007 audit showed all finances in order. 2008 audit in progress

VI. COMMITTEE REPORTS

- A. ACC - Pete reported for Marc.
 - 1. 9129 Lake Braddock Dr. Painting of front door and shutters approved electronically.
- B. Welcoming Committee - Anita has sent Carol information on 4 properties that changed hands.
- C. Grounds - Pete will follow up on dead Oak behind 9127 Home Guard.
- D. Webmaster - Tom Kehoe, the originator and long-time webmaster of SHHA's website previously notified the Board that he will continue to maintain the website but a replacement is needed. Brian O'Malie will contact him about Tom's work. Kevin will assist Brian. Anita will take over the publication of the newsletter.

VII. OLD BUSINESS

- A. Steve Titunik presentation – Mr. Titunik, Communications Director VDOT Megaprojects, will speak at our March 18 meeting about the closing of one side of the Braddock bridge over 495, HOT Lanes, and other Megaprojects in our area. He will provide a laptop and projector and just needs a screen. He will talk about ½ hour and then take questions. After a discussion it was decided to publicize this event via a postcard, email through Yahoo Group, and notification on our regular meeting announcement signs.
- B. Burke Lake Dr. cleanup - A cleanup has been done by a group from LBSS. Bob will talk to the District Office about this.
- C. Newsletter – Brian suggested a quarterly newsletter and a discussion of costs ensued. It was decided to try for 3 newsletters this year starting with a Spring issue. Each Board member will write an article. Board members will email the Board the subject of their article to avoid duplication.

VIII. NEW BUSINESS

- A. Selection of offices for Board members – The Board met in Executive session before the meeting for personal discussions of who would have which office. The following assignments were agreed to and voted upon. They were then announced as New Business in the regular Board meeting.
President - Bob Hicks, VP - Ed Rahme, Treasurer & Webmaster- Brian O'Malie, Secretary – Linda Wirth, At-Large – Kevin Martin, At-Large – Pete Seigman
- B. Fences down along Rolling Road – Linda will check. If fences are on SHHA homeowners' properties a letter requesting repairs will be sent.
- C. LBSS ANGP Mulch Sale – After much debate the Board unanimously voted on the following policy for publicizing non-SHHA events. The Board in general does not accept advertisements. However the Board may, at its discretion, post announcements for goods or services which could be of direct benefit to our homeowners. The Board then unanimously agreed to publicize this event on our website.

IX. ADJOURNMENT – Meeting was adjourned at 8:55.

X. DATES FOR UPCOMING MEETINGS –

Scheduling of meetings has changed. When scheduling of the room allows, all meetings, except for Annual Meeting, will be on Thursdays in 2009. This change is effective with the June meeting.

February 18, 2009
 March 18, 2009
 April 15, 2009
 May 20, 2009
 June 18, 2009 [New date]

July 16, 2009 [New date]
Aug. 20, 2009 [New date]
Sept. 17, 2009 [New date]
Oct. 22, 2009 [New date]
Nov. 19, 2009 [New date]
Dec. 2, 2009 (Annual meeting)