

**SIGNAL HILL HOMEOWNERS ASSOCIATION
P.O. BOX 2457, SPRINGFIELD, VIRGINIA 22152**

MINUTES OF SHHA BOARD OF DIRECTORS' MEETING

The April 2006 SHHA Board Meeting was held on April 26 at Sharon Bulova's Office.

BOARD MEMBERS & COMMITTEE CHAIRS

Ed Rahme - President
Pete Seligman - Vice-President
Jim Hartzel - Treasurer
Linda Wirth - Secretary
Miriam Longo - At Large
Marc Bickoff - ACC
Glen Woods - Grounds
Gene Ackermann - BRD Representative
Anita Amini - HGA Rep

APRIL 2006 BOARD MEETING

I. CALL TO ORDER OF BOARD MEETING – Ed called the Board Meeting to order at 7:04

II. APPROVAL OF MINUTES – Approval postponed until Linda arrived. In her absence the Board discussed removing homeowner names from March minutes and all future minutes. After Linda's arrival Minutes were revisited and the removal of names and March minutes unanimously approved.

III. MANAGEMENT REPORT & TREASURER'S REPORT

A. Budget report - Ed led a discussion of the report.

1. Administration and audit line items are way above budgeted amounts; needs to be corrected.

2. Invoices do not need to go to all Board members, only the Treasurer.

B. Inspection Violations

1..5604 General Banks Ct – send letter about cars/business

2. 9095 Blue Jug Landing – Color has been inspected and it is OK.

3. 8905 Lake Braddock Dr. - Cited for storage of plastic furniture in front yard

C. Inspection – Follow-up inspection scheduled for 1st week of May. Ed read from the section of the Declaration of Covenants, Conditions and Restrictions giving an easement

to homeowner's property for SHHA officials and any representative or person hired by SHHA

IV COMMITTEE REPORTS

A. ACC

1. 8913 Lake Braddock – request for shed from previous month still pending. Art. 6, Section 14 gives Board 60 days for approval or disapproval.

2. Homeowner raised question about car parked in front of mailbox. Blocking a mailman's access to a mailbox is against the law. Homeowner was advised to take down license number of car and contact police.

3. Request for fence at 9127 Home Guard discussed. No conclusion was reached; request for fence not approved.

4. Shed request – Anita will send a letter telling homeowners that Jim is trying to contact them so he can report to the Board. The Board cannot approve the request until Jim reports.

B. BD Rep – Gene Ackerman reported that the last meeting was routine with a review of By-laws.

C. Grounds – Glen Woods reported that he has inspected the Commons and they are OK. Trees are leaning in the Commons bordering the Oaks but do not threaten any homes. Pete reported on a homeowner complaint about downed trees in the Commons behind 9118 Lyon Park Ct. Frank and Glen will investigate. Linda mentioned that the homeowners at an annual meeting several years ago voted to leave the Commons in a state of nature and not do any renovation or work unless something is a direct threat to a home.

Glen discovered 6 access areas to the Commons on the map. Frank will paint the curbs.

V. OLD BUSINESS

1. Marking entrances - Already addressed.

2. Updating the hotline - Ed will check with Jim.

3. 5590 Marshall House Ct - Anita called and got him to remove storage at back and activity during the day has ceased. Gene reported on activity at night. Matter is considered resolved but Anita will check on general condition of lawn, etc. during inspection.

4. 5604 Mt. Burnside Dr. driveway – Anita is waiting to hear from Ken Chadwick. Ed asked Miriam to write up simple time-line and send to Ed with copies of all letters. Ed suggested filing a complaint with the BBB against JCMC. Anita pointed out that the address on the ACC form was JCMC.

VI. OPEN FORUM FOR HOMEONERS

1. Complaint about parking pad at 5626 Point Roundtop Ct. causing rain damage to neighbor's property.
2. 9007 Ft. Craig – Homeowners responded to letter about color (putty) of house. House was that color when they bought. Matter was resolved when they agreed to get approval when they repaint.
3. 9005 Ft. Craig – Pod is temporary as owners are moving.
4. 9020 Home Guard – Complaints about trailer for racing car that comes and goes so as to avoid 48 hour limit. Miriam will check with police about parking policy.
5. Street lights
 - a. A streetlight is out on Lyon Park Ct. – Not a matter for the Board. Homeowners need to call VDOT.
 - b. Street light petition – Sharon Bulova's office will be sending a petition for street lights. Two types are available; Colonial prefer. The Oaks already has cobra type street lights so doesn't need to be included in the petition.
6. 9122 Home Guard – Repair to a section of an existing, previously approved solid fence approved. Anita will check on it during inspection.

VII. NEW BUSINESS

1. Complaint procedure – Two new procedures were agreed upon in order to streamline the Board Meetings for homeowners and to speed resolution of their complaints.
 - a. Complaints will be submitted in writing to HGA 15 days before the Board meeting so the Board can research the issue and be prepared.
 - b. Homeowners Open Forum will be one of the first items on the agenda. There will be signup sheet posted for them to sign so that all complaints will be dealt with in turn.

VIII. ADJOURNMENT & MEETING DATES

A. If possible, meetings are held in Sharon Bulova's office in King's Park Library. Usual meeting date will be changed from last Wednesday of the month to last Thursday of the month. Upcoming meetings are scheduled:

24 May (Conference room in Sharon Bulova's office)

28 June

July 27 (Thursday)

Aug. 24 (Thursday)

Sept. 28 (Thursday)

Oct. 26 (Thursday)

Nov. 16 (Thursday)

Dec. 5 – Annual Meeting (Tuesday)

Meeting was adjourned at 8:50.

NEWSLETTER - Articles are due in June. One is requested from each Board Member.