

**SIGNAL HILL HOMEOWNERS ASSOCIATION
P.O. BOX 2457, SPRINGFIELD, VIRGINIA 22152**

MINUTES OF SHHA BOARD OF DIRECTORS' MEETING

The Dec. 2005 SHHA Board Meeting was held on December 14 at Sharon Bulova's Office.

BOARD MEMBERS & COMMITTEE CHAIRS: Miriam Longo - President, Pat Hamel - At Large, Linda Wirth - Secretary, Ed Rahme - Vice President, Tom Kehoe - Webmaster, Anita Amini, HGA Rep.

DECEMBER 2005 BOARD MEETING

I. CALL TO ORDER OF BOARD MEETING – Miriam called the Board Meeting to order at 7:05.

II. APPROVAL OF MINUTES – The October minutes were already approved electronically and posted to the website. Minutes from the Annual Meeting will be edited by the Board Members and posted.

III. COMMITTEE REPORTS

A. ACC – Jim Hartzel and Gary Plaag have volunteered to serve. ACC still needs a member from the Oaks.

B. Traffic calming – Ed will find out how to do the survey.

C Grounds – Holiday decorations are up on the signs..

D. Webmaster – Miriam will ask Tom to add Jim Hartzel's and Pete Seigman's names to the list of Board Members.

VI. MANAGMENT REPORT – Anita Amini, our new representative from HGA, reported on her accomplishments. Anita has received SHHA's bank statements and noticed a conflict but it is just a question of dates and she will investigate further. She has gone through all SHHA's files and they are all in order. She's worked out how to change the names on the account. There is a problem with a \$100 check Mrs. DeSantos sent to JCMC for an HOA packet. The check was cashed but no HOA packet was received. Spring Inspection in early or mid March was recommended.

VI. OLD BUSINESS

A. Election Results – Three people ran for two vacancies on the Board. The Board checked with SHHA's governing documents before deciding on this situation. The documents state that there shall be 5 Board members. In an election the person or persons receiving the largest number of votes is elected. Therefore

the two homeowners with the highest number of votes, Pete Seigman and Jim Hartzel, were elected to the Board. Although SHHA documents state that the Board may elect other officers this situation is allowed only when the Board determines they are needed or for special assignments. Such a situation occurred this year when Miriam Longo resigned as President before the Annual Meeting. Since her resignation coincided with the hiring of a new management company and the addition of two new Board members, the Board decided, prior to the Annual Meeting, to create an additional At-Large position so she could stay on the Board one year and help with the transition.

B. Driveway on Mt. Burnside – SHHA's lawyer has advised tabling the matter as it is an issue of negligence on the part of JCMC. Ed suggested that Anita write to JCMC asking him to redo the driveway or SHHA will do it for him and take him to court to pay the bill. The statement "as you previously agreed" should be in the letter and it should be sent certified with return receipt requested.

VII. NEW BUSINESS

A. Assessment form – Tom will fix up the old form for Anita.

B. Newsletter – Articles should include; draft of annual meeting minutes, receiving the newsletter electronically, and profiles of the new Board members.

C. Scheduling of meeting room – Miriam will continue to do this. Wednesday of the last full week of the month is the preferred date.

VII. SELECTION OF BOARD ASSIGNMENTS FOR 2006 The following officers were unanimously voted into office; President – Ed Rahme, Vice-President – Pete Seigman, Treasurer – Jim Hartzel, Secretary – Linda Wirth, At Large –Miriam Longo, At-Large – David Black.

VIII. OPEN FORUM FOR HOMEOWNERS

A. Utility trailer on Parliament needs to be reported.

B. Homeowner suggested a No-Thro traffic sign – Ed will talk to Sharon Bulova about that.

The meeting was adjourned at 8:10.