

SIGNAL HILL HOMEOWNERS ASSOCIATION
P.O. BOX 2457, SPRINGFIELD, VIRGINIA 22152
MINUTES OF SHHA BOARD OF DIRECTORS' MEETING

The November 2004 SHHA Board Meeting was held on November 18 at Sharon Bulova's Office.

BOARD MEMBERS & COMMITTEE CHAIRS

Miriam Longo - President	Pat Hamel - At-Large
Ed Rahme - Vice President	Linda Wirth - Secretary
Glen Woods - Grounds	Tom Kehoe - Webmaster

NOVEMBER 2004 BOARD MEETING

I. CALL TO ORDER OF BOARD MEETING – Miriam called the Board Meeting to order at 7:00.

II. APPROVAL OF MINUTES – October 2004 minutes were already approved electronically.

III. COMMITTEE REPORTS

A. ACC – Becky was absent but there were no approvals to report.

B. Grounds – Miriam praised Frank Kyle who was present. She mentioned his outstanding work, the extra efforts he makes for SHHA and his bottom line prices. Glen then gave the Grounds report. The Grounds are in good shape. The dumping in the area behind Home Guard seems to be under control.

1. Spring clean-up – Glen will contact the Scouts about this.
2. Lights problem – Broken lights at signs at Wood Edge & Signal Hill. Frank is trying to get an electrician he used before to work on this.
3. Holly trees – Three 8'-10' holly trees have been planted behind the sign at Lake Braddock & Rolling Rd. Frank has paid the nearest homeowner \$10 to water them.
4. Christmas decorations – Frank has already ordered them & will have them up 1 1/2 weeks after Thanksgiving.

5. Bonus – After another mention of his outstanding work, Miriam presented Frank with a check for his bonus.

6. Easements for signs – Miriam is going to investigate the legal basis for SHHA's signs at the entrances.

C. WEBMASTER – Miriam said Tom wants to who will answer the FAQs on the website. The Board will do so and also come up with some questions. They should be emailed to Linda. FAQs should also be on the annual meeting agenda.

D. BRADDOCK DISTRICT MEETING - As Gene was on vacation Miriam went and reported the following for him. There is going to be a workshop on homeowner associations in January. SHHA is an incorporated association and we have a corporate veil to protect us. There is going to be a Task Force established to scrutinize our community and give us new directions. So far SHHA's focus has always been on property so we need to focus on community aspects. Having an active community with community spirit discourages gang formation.

IV. JEFFREY CHARLES & ASSOCIATES REPORT – All the Board members went over the report which included the financials. SHHA is a little behind budget projects for 2004 because of grounds activity and lower interest rates. David will give a report at the annual meeting with actuals. Liens have been placed on 2 properties. Pat raised a question about the 2nd letter being sent. Miriam will contact Jeffrey Charles and ask about this.

V. OLD BUSINESS

A. Community Parking District – A meeting of volunteers was held the previous week and work is already being done on getting 6 signatures to a page for pages that lack 6. Miriam thanked Ed for all his efforts on this project.

B. Home Guard pipe stem – Letter is being prepared by JCMC. Our lawyer guided the language used in the letter. Ed suggested calling the Zoning Office or the County.

C. 9107 Lake Braddock Dr. – A telephone call is not sufficient for requesting change. It must be done by filling out a form and submitting it to the ACC as outlined in SHHA's Covenants & By-laws.

VI. NEW BUSINESS

A. Agenda for annual meeting

1. President's report on accomplishments for 2004. Some suggestions were newsletters and establishment of Virtual Garage Sale.
2. Review of the budget with actuals as well as performance in 2004 compared to the last two years.

3. Goals & Objectives for 2004

(1) Maintain high level achieved in 2004 in terms of dues collection and results of inspections.

(2) Task Force – Establish a Task Force to focus on Community development and Community spirit.

4. Pictures of boats parked on street will be displayed at annual meeting.

B. Assessment letter – Should be on website.

C. Pictures of violations in spring inspection

VI. OPEN FORUM FOR HOMEOWNERS

A Sidewalk obstruction – Conrad and Marguerite Badger reported many shrubs, trees & plants are obstructing the sidewalks. This should be included in the inspection. Pat will take pictures.

B. FAQ

1. What does SHHA do for the homeowners?
2. What are the Common grounds and how can they be enjoyed.
3. ACC –The rules and how to comply with them
4. EWOM

VII. MISCELLANEOUS

A. Auditor's contract – Miriam will talk to David about it. If he OKs it she will sign it.

The meeting was adjourned at 8:25. The next meeting will be Jan. 19th at 7:00 in the meeting room in Sharon Bulova's office in King's Park Library.

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