

**SIGNAL HILL HOMEOWNERS ASSOCIATION  
P.O. BOX 2457, SPRINGFIELD, VIRGINIA 22152  
MINUTES OF SHHA BOARD OF DIRECTORS' MEETING  
FINAL**

The June 2004 SHHA Board Meeting was held on June 24 at Sharon Bulova's Office.

**BOARD MEMBERS & COMMITTEE CHAIRS**

Miriam Longo - President

Linda Wirth - Secretary

David Black - Treasurer

Pat Hamel - At-Large

Gene Ackermann - BRD Representative

Becky Woodward - ACC

Ed Rahme - Vice-President

**JUNE 2004 BOARD MEETING**

**I. CALL TO ORDER OF BOARD MEETING** - At 7:00 Miriam called the Board Meeting to order.

**II. APPROVAL OF MINUTES** – May minutes had already been approved via email.

**III. TREASURER'S REPORT** – David Black passed out copies of the Treasurer's report

Assessments – As of May 31, 94% of assessments have been paid. Unpaid assessments for multiple years are .04%. Chris Bell is going to check the addresses of homeowners with unpaid assessments in the county records.

Transfer of funds – Target is to maintain a checking account balance between \$4,000-\$7,000 and to invest any excess cash in either the Smith Barney money market account or in the Bank of America interest bearing. David is monitoring these accounts

Budget – Except for the landscaping account the budget is in line with projections. With 42% of the year gone SHHA has expended approximately 35% of monies budgeted for 2004.

Approval – After David went over the remaining information in his handout, the Treasurer's Report was unanimously approved.

**IV. COMMITTEE REPORTS**

A. ACC – Becky Woodward assured Miriam that Chris Bell was dating all requests.

1. Myyew Vo, at 5627 Point Roundtop Ct requested a driveway extension and fence. Still ongoing because of language barrier. Miriam will ask Mrs. Falkenstrom to call and request information on size of fence and a contract.
2. Stanley & Jan Morgan, at 5624 Herberts Crossing requested a shed. Mr. Morgan was at the meeting and said that the shed would not be higher than 8'. The Board unanimously approved the shed contingent on approval of all bordering neighbors. Mr. Morgan suggested that getting the approval of neighbors for sheds be added to the web-site and the Covenants.
3. Douglas & Linda Cofer, at 5421 Mt. Lookout Ct requested a portico over door and brick pavers. The Cofers submitted a revised plan for the portico, a picture of one on a neighboring house. The Board unanimously approved a portico with this design and the pavers.
4. Gordon and Patricia Evans at 9116 Parliament Dr requested an enlarged area of pavers in front of house, landscaping and redo of asphalt drive. After examining plan and picture the Board unanimously approved.
5. Hendersteins, new homeowners on Home Guard, requested a fake wood fence. Request denied.
6. AJ Long & Foster agent for absentee owners requested exterior painting. The agent must download the ACC form on the website and send to Chris Bell for starting the review and approval process.
7. Betty and Don Treger at 9026 Parliament Dr requested a solid fence installed in backyard. Since fence did not back up to busy street as on Rolling Road or Burke Lake Rd. the request was denied.
8. Borda at 5256 Signal Hill Dr submitted paint samples for repainting the exterior of their house. The Board unanimously approved the color Cedar Grove by Behr paint.
9. Ken Moss at 5639 Mt. Burnside Way requested a new solid steel door with side lights, color to be cream. The Board examined the picture submitted by Mr. Moss and unanimously approved.

B. Welcoming – Miriam is gathering new material for Ruth. Chris Bell has a plan to gather the names of new homeowners from county records and emailed them to Ruth.

C. Grounds – Glen Woods wasn't present. Homeowners at meeting requested more flowers at Wood Edge sign.

D. Braddock Road District – Gene Ackermann. No meeting in June and no more meetings until September. Gene reported on an oversize shed on 8912 Lake Braddock Dr. Pat and Miriam will check it out. He also reported that the McLaughan’s are planning extensive additions to their arbor which were not submitted in their arbor request. The Board will check the original request that was approved against what is being built.

**V. JEFFREY CHARLES & ASSOCIATES REPORT** - The report, dated June 7th, was distributed to the Board before the meeting. Miriam noted that Chris Bell is doing an outstanding job for SHHA. As one example, he documents all violations with a camera before sending letters.

A. Hearings – Two hearings are scheduled for the next meeting for two homeowners that have received two letters.

B. Business operating in home. Miriam has discussed this and commercial vehicles parked in neighborhood with our lawyers. Parking on the street is legal. The definition of a commercial vehicle is a vehicle with a commercial license plate.

## **VI. OLD BUSINESS**

A. Rats – Several homeowners have rat infestations in their neighborhood. A general discussion on this topic followed. Some homeowners feel that having trash sit for one week is the cause. To do away with county trash pick-up and go back to commercial with twice a week or more pickup homeowners need a petition signed by 55% of homeowners. Beth will write an article for the newsletter on this topic. If necessary the Board would do a special bulk mailing on this subject. Three homeowners expressed the opinion that once a week trash pick up was adding to the rat problem. Miriam will contact the health department to discuss the causes of rat infestation and remedies to the situation.

B. Community Restrictive Parking –Ed presented a plan to conduct the petition by mail. Petition must have 60% of residents affected and 50% of each block. Ed’s strategy is to send out a mailing with petitions. Once 50% of residents on a block have signed no more attempts will be made to contact other residents on that block. After an article in the newsletter the Board will do a bulk mailing of the petition with a SASE to encourage response. If mailing is unsuccessful the Board will pay for door-to-door canvassing.

C. Shed on Commons – In the hands of the lawyers.

## **VI. NEW BUSINESS**

A. Phone – Someone is calling and leave unintelligible voice mails. David will check on this. Linda suggested contacting the phone company and complaining of harassment.

B. Change to By-laws – Lawyers are drafting a resolution about legal

fees.

C. Directory – Chris Bell says that directory is constantly being updated. There will be a form in the next newsletter asking homeowners for names and addresses. Tom will be asked to set up a link on the website. A mailing will also be done to homeowners not responding to the above.

The meeting was adjourned at 8:50. The next meeting will be in Aug. 5 at 7:00 in the meeting room in Sharon Bulova's office in King's Park Library.