

SIGNAL HILL HOMEOWNERS ASSOCIATION
P.O. BOX 2457, SPRINGFIELD, VIRGINIA 22152
MINUTES OF SHHA BOARD OF DIRECTORS' MEETING

The February 2004 SHHA Board Meeting was held on Feb. 19 at Sharon Bulova's Office.

BOARD MEMBERS & COMMITTEE CHAIRS

Miriam Longo - President
Ed Rahme - Vice-President
Gene Ackermann - BRD Representative
Linda Wirth - Secretary
Pat Hamel - ACC

FEB. 2004 BOARD MEETING

I. CALL TO ORDER OF BOARD MEETING - At 7:00 Miriam called the Board Meeting to order.

II. APPROVAL OF MINUTES – The January minutes were already approved electronically.

III. TREASURER'S REPORT - Given by Ed Rahme

A. Assessments – Only 2 remaining lots with multiple assessments due. SHHA's lawyer is placing a lien on one. Miriam read a letter sent to the other giving the owner until Feb. 27 to pay all past dues, late fees, and interest. A check paying only the dues was returned to this homeowner by the management company along with a letter stating that all monies; dues, late fees, and interest, were due by Feb. 27, 2004.

B. Article for newsletter – Miriam asked Ed to write a short article for the newsletter outlining SHHA's financial position. Although damages from Hurricane Isabel and a wet spring put SHHA \$3,000 over budget in 2003, SHHA still has 140% of its annual budget in reserve.

C. Approval – Since the budget was discussed intensively at the January meeting no further comments were necessary and the Treasurer's Report was unanimously approved.

IV.COMMITTEE REPORTS

A. ACC – Pat Hamel reported one request.

1. 5595 Marshall House Ct, Heidi MacLachlan requested replacing a fence with an arbor for her grapevine. The arbor will be 7 ½ ' near the garage with a basketball hoop and 7' the rest of the length. Pat showed the Board a picture of the existing fence and drawing of the proposed arbor. Since several other arbors already exist in SHHA this request was unanimously approved.

2. Meeting with Mrs. Falkenstrom. Miriam wants to get SHHA's lawyer's advice on this situation and then she and Pat will meet with Mrs. Falkenstrom.

B. Grounds – Miriam reported for Glen Woods

1. Rolling Road cleanup – Authorizing Frank to cleanup and then maintain the area

along Rolling Road that borders SHHA was unanimously approved. Power washing the Wood Edge sign this spring was added to this authorization. Miriam will ask Glen to ask Frank for an estimate for the initial cleanup and maintenance. The Board expressed full confidence in Frank's work and fairness in billing based on his long history with SHHA.

C. Webmaster – Miriam said more articles were needed for the newsletter which would be discussed later.

D. Braddock Road District – Gene reported SHHA has paid all past dues. He will contact JCMC and instruct them how to pay 2004 dues. Last meeting mainly discussed plans for Lorton.

V. JEFFREY CHARLES & ASSOCIATES REPORT - The Board made a few comments on various parts of the report. The garage door at 8907 Lake Braddock is more red than brown. Luan Nguyen's name should be deleted from the list of homeowners who have not yet paid dues. His lot, at 5248 Signal Hill Dr., is permanently excused from dues in return for his permission for SHHA to erect the Oaks sign on his property. Miriam will remind JCMC once more about this.

VI. OLD BUSINESS

A. Newsletter – A list of requests to ACC will be a standard newsletter article. Linda will write an EWOM article and ask Tom to generate a list of all names on the list for the article. An article for dog owners' responsibility for cleanup will be included.

B. Community Restrictive Parking – Ed reported that Burke Center has asked Sharon Bulova's office if they can use proxies for the petition. SHHA will wait until this decision is made before finalizing plans for our petition. SHHA needs 313 signatures. As with the trash collection petition, every homeowner will be contacted.

C. Review of management proposal – Tabled since full Board not present. And Executive Board Meeting will be held March 10th at 7 PM at Miriam's to fully discuss and then decide about this matter. Linda will email Board members about this meeting after the meeting adjourns.

The meeting was adjourned at 8:15. The next meeting will be Mar. 31 at 7:00 in the meeting room in Sharon Bulova's office in King's Park Library