

SIGNAL HILL HOMEOWNERS ASSOCIATION
P.O. BOX 2457, SPRINGFIELD, VIRGINIA 22152
MINUTES OF SHHA BOARD OF DIRECTORS' MEETING
The March 27, 2003 SHHA Board Meeting was held at Sharon Bulova's Office

BOARD MEMBERS & COMMITTEE CHAIRS

Miriam Longo - President

Linda Wirth - Secretary

Karen Orsini - At-Large

Gene Ackermann - Council Rep

David Black - Treasurer

I. CALL TO ORDER OF BOARD MEETING - At 7:00 Miriam called the March 27 Board Meeting to order. She then moved the discussion of the Restrictive Parking District from Old Business to first item on the agenda as Nick Ashmore wanted to discuss this but had to leave shortly. His concerns were that enforcing a restricted parking district would overtax police resources, which are needed for more important work such as crime, safety of school children, etc. He would like the Board to proceed cautiously and consider other alternatives such as an assigned parking space for boats and RVs. He also suggested a survey of residents to find out how many have boats and RVs and how they store them. Miriam responded by saying that the Board is only pursuing this matter because the homeowners voted for doing so at the last annual meeting. She thought the matter could be decided by a vote at the next annual meeting. She also said a survey would be in the next newsletter and asked Mr. Ashmore to send her and Ed a written list of his concerns and suggestions so that the Board can respond to them. Ray Antosh suggested calling the county and finding out how many restricted parking districts already exist.

II. APPROVAL OF MINUTES - The February minutes were unanimously approved

III. TREASURER'S REPORT - David

1. Assessments & liens- As of 3/24/03, 90% of the assessments for 2003 have been collected. JCM has sent Greg Harney a list of names for placement of liens but we don't know what action Greg has taken. Miriam is concerned about the legality of SHHA's decision to only place liens on delinquents owing \$300 and over. Miriam will talk to Greg about this and the Sheffield/Falkenstrom issue.
2. JCM report - David distributed an assessment of JCM's report. He noted that most of our requests have been implemented. JCM's suggestion to move our reserves into a 5year bond was discussed. The Board unanimously voted to keep all monies in a money market and just move enough into the checking to pay monthly bills. Interest rates are too uncertain now to lock up SHHA money for 5 years at 5%. David will be in charge of moving the money between accounts.
3. Audit - All the research is done and the audit should be done in about a month.

IV. COMMITTEE REPORTS**A. ACC** - Miriam reported for Pat Hamel

1. 9126 Home Guard requested a 5' Mt. Vernon fence. No pictures or drawings were provided so the Board did not vote on the request. Miriam will investigate further.
2. Glen Woods at 6502 Meridian Hill Place submitted plans for an addition over his garage. He hasn't decided on siding or paint colors. After examining the plans the Board approved them as submitted. Any change in the plans must be submitted to the Board as well as the siding and paint colors. An 8X6 shed that cannot be seen from the street was also approved.
3. 5444 Mt. Corcoran PL - Mr. Brodie submitted plans for enlarging an existing deck using Trex. Pat and Miriam have inspected the yard and there is more than adequate room for

expansion. After examining the plans the Board unanimously approved.

4. Spring Inspection – Miriam, Pat, and Tom Merkel will do the Spring inspection on April 25.

B. Welcoming – Ruth Ungelieder still not being supplied with names of new residents. Another request has been made to JCM to provide these names.

C. Grounds – Rolling Rd area is a mess. Gene Ackermann said SHHA is not responsible for this area. Miriam has been told that it is. She will ask to see it in writing.

E. Braddock District Representative – Gene was not able to attend the last meeting. \$15 dues not paid. Gene will give David the address for payment. Gene is still not getting the circular.

V. JEFFREY CHARLES MANAGEMENT COMPANY – Miriam, Pat, and Karen met with Jeff Turner and discussed the issues the Board wants resolved.

1. Newsletters & other mailings - Sent to printer one week after receipt; mailed out the next week. JCM did not get the last newsletter printed and mailed until 5 weeks after it was submitted to JCM by Tom Kehoe.

2. Directory – All information lost and will have to be re-input.

3. Bills – still not being paid on time.

4. Action on violations – Letters not being sent nor hearings called per SHHA's procedures. Zoning official was called to inspect the shed at 5591 Marshall House CT. Mr. Rey at 8900 Lake Braddock Dr. has planted shrubs in front of his shed. The Board will accept this.

5. Brief descriptions of expense items in General Ledger – This is a problem for JCM; instead Miriam will receive individual invoices which she will bring to the meetings.

6. Time limit for construction approved by Board – SHHA will impose the same time limit as the County, 6 months.

7. Architectural requests – Must be date-stamped and complete before sending to ACC Chair.

8. Record keeping of violations – Jeff Turner has taken over management of SHHA's account. Miriam and Pat need to go back over past infractions and pick up ones that were dropped. Miriam stressed that SHHA's 30, 60, & 90 day process of letters, hearings, and liens must be followed. The Board has not received a copy of any liens placed on homeowners.

9. Contract – 2003 contract has not been signed. Contract has a clause to drop after 30 days.

VI. OLD BUSINESS

A. Lights at Oaks – Glen is working on this David gave him the tax number he needed.

B. Letter on snow removal – Letter will be sent to Sharon Bulova in November making sure that SHHA district is included in snow removal schedule.

C. Newsletter ads – Tabled.

D. Status of liens - Unknown

VII NEW BUSINESS

A. Spring yard sale – May 17. Karen will arrange for ads.

B. Spring inspection – April 25

C. Next newsletter – July, deadline for articles July 1. Every Board Member should write one.

Ray Antosh suggested an article about the vote on the traffic light at Rolling Rd & Parliament

VIII. OPEN FORUM FOR HOMEOWNERS – Discussion of trash removal. Ray Antosh volunteered to put out signs. It was suggested that the Directory indicate Common Areas on the map.

The meeting was adjourned at 9: 10. The next meeting will be Thursday, April 24 at 7:00 at the meeting room in Sharon Bulova's office in King's Park Library.